

Cambridge Artists' Cooperative Jury Application Procedures

Cambridge Artists' Cooperative (CAC) is a gallery of Contemporary American Craft located in the vibrant retail district of Harvard Square, Cambridge, Massachusetts. CAC carries an eclectic array of Contemporary American Craft, created by over 250 artists, living and working in the United States. CAC was established in 1989. We continue to thrive, more than 20 years later, selling to a customer base of local professionals, American and international tourists. We have received the NICHE "Top Retailer of American Craft for 2006, NICHE "Top 10 Retailer of American Craft for 2000 and 2005", NICHE "Top 100 Retailer of American Craft for 1999, 2002, 2003, and 2004", "Best of Boston - Best Crafts 1999" by BOSTON Magazine, and "Best Craft Gallery 1999" by the TAB Reader's Choice Poll. We have been featured in Yankee Magazine, Crafts Report, NICHE Magazine and American Style.

Artist owned and operated, the spacious two-level gallery sells work exclusively on consignment. Commission checks are mailed promptly with an itemized sales report.

CAC offers several levels of commitment.

- **Consignment:** All volunteers join as consignors. Consignors receive a 50% commission and have no obligation to participate in gallery activities.
- **Volunteer Associates (VA's).** VA's have their craft represented in the gallery and volunteer in the gallery 15-16 hours a month (two 8-hour days or three 5-hour days). Any consignor can request VA status, but the determination is at the discretion of the Members. VA's receive a 60% commission.
- **VA's doing committee work.** VA's are encouraged to participate in committee work 6-hours a month to receive a 65% commission.
- **Membership.** The members have the ultimate responsibility for the running the gallery. They receive a 75% commission on their sales. In return, they work in the gallery approximately 24 hours a month, have committee responsibilities, and are required to attend monthly meetings. The present members vote to accept new members after they have demonstrated their level of commitment to the gallery.

A panel of craft producers/peers review on the second Tuesday of each month. (**except November and December when there is no jury**) Work is evaluated on the basis of originality of design, craftsmanship, marketability, and appropriateness for CAC. We will not accept any work that is in conflict with an existing consignor's work. Work is accepted for a minimum two-month trial period.

Application Procedure

Applications are accepted until 4:00 PM on the second Tuesday of the month. Your submissions may be picked up no earlier than the first Thursday following the jury and no later than the second Thursday following the jury unless prior arrangements are made.

You may drop off or ship your work to us in a re-useable, clearly labeled box with a check for return UPS fees (including insurance if needed). Work submitted without shipping fees can not be returned. While your work is at CAC it is fully insured.

Please include the following with your submission:

- **the completed application form**
- **a jury fee of \$20.00**
- **return shipping fees**
- **a stamped self-addressed envelope**
- **check the email address box to receive email notification (no SASE required)**
- **five pieces of work (we welcome supporting slides and photographs but must see actual work)**

Note: incomplete applications can not be reviewed.

You will be notified by mail of our jury's decision within two weeks of the jury date. Work accepted by the jury should be received in the store within one month of notification of acceptance, or special arrangement.

Please retain this letter for your reference.

Cambridge Artists Cooperative



Jury Application Form

Name _____ Date _____

Business Name _____

Address _____

City, State, Zip Code _____

Phone _____ e mail Address _____

Media _____

Would you be interested in being a Volunteer Associate and working shifts in the gallery? _____

I will pick up my work o Yes o No (we will not return work without shipping fees).

Please describe the materials and techniques used in your work.

Number each sample to correspond to the description on this application form.

1. _____ Retail Price _____

2. _____ Retail Price _____

3. _____ Retail Price _____

4. _____ Retail Price _____

5. _____ Retail Price _____

Can your work be displayed in direct sunlight? o Yes o No

Background Information

How long have you been an artist? _____

Where have you studied? _____

Where do you sell your work? _____

Is there any other information you would like for us to know about your work?

How did you hear about the Cambridge Artists Cooperative?

Thank you for your interest in Cambridge Artists' Cooperative!